



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

May 22, 2012

Chad Bala
Terra Design Group Inc.
P.O. Box 686
Cle Elum, WA 98922

Teaway Ridge LLC
P.O. Box 808
Cle Elum, WA 98922

Subject: Determination of Application Completeness
Teaway Ridge Motor Trail Club Conditional Use Permit (CU-12-00001)

Dear Chad:

The Conditional Use Permit application for the operation of a Motor Trail Club in the Rural 3 zone was received April 27, 2012. Your application has been determined complete as of May 22, 2012.

Continued processing of your application will include, but is not limited to, the following actions

1. A Notice of Application will be sent to all adjoining property owners within 500 feet of the subject property, interested persons, and reviewing agencies.
2. Posting of the property by the applicant along each street frontage and publishing of a legal notice. This should have already been completed.
3. Consideration of written comments from reviewing agencies, and from adjacent property owners.
4. Issuing a SEPA environmental threshold determination and notification of a Public Hearing date (tentatively July 11, 2012).

You may pick up the "Land Use Action" sign at any time to be posted at the frontage road and return the signed affidavit of posting to my attention. After this has been completed I will be able to issue the Notice of Application.

If you have any questions regarding this matter, please call me at (509) 962-7637, or by e-mail to dan.valoff@co.kittitas.wa.us.

Sincerely,

Dan Valoff
Staff Planner